



Student Work Request Form for School Trips/Activities

NAME: _____ TRIP: _____ TRIP DATE: _____

	CLASS	TEACHER	ASSIGNMENT	ASSIGNMENT DUE DATE	TEACHER INITIALS
1					
2					
3					
4					
5					
6					
7					

THIS FORM IS DUE INTO TRIP SPONSOR BY 3PM ON: _____

REQUIREMENTS:

Students need to get assignments BEFORE or AFTER school only.

Form must be initialed by every teacher and turned into trip sponsor by 3pm the day PRIOR to the trip.

CONSEQUENCES AND MAKE-UP WORK TIME FRAME:

Failure to turn in work will result in zero points for the missed assignments.

Each teacher will have their own rules regarding the length of time that the student has to turn in make-up work.

Students should ask each teacher when their work is due.

Failure to turn in completed trip form with initials of teachers and signatures of student/parent will result in the student NOT attending the selected trip/event.

STUDENT RESPONSIBILITY:

The student is responsible for getting all work from the teacher, knowing make-up work time frames, and turning in the assigned work. The student will also accept any consequences for not turning in class assignments or signed work request form by the deadlines.

STUDENT SIGNATURE: _____ DATE: _____

PARENT SIGNATURE: _____ DATE: _____

TRIP SPONSOR SIGNATURE: _____ DATE: _____